



San Diego State
University

Faculty Advancement & Student Success

San Diego State University
5500 Campanile Drive
San Diego, CA 92182-1623
O: 619 594-6111
SDSU.edu

FORM A: J-1 EXCHANGE VISITOR REQUEST (COLLEGE)

This form should be completed by the college or department representative. All fields are required. Any missing fields will result in the delay of the J-1 DS-2019 processing.

Section 1: J-1 Exchange Visitor's Information

Family Name: _____ Date of Birth: _____

Given Name: _____ Country of Birth: _____

Section 2: Program Information

College: _____ Department: _____

Faculty Mentor

Information: Name _____ Email Address _____ SDSU Extension _____

J-1 Position Title: _____ Type of Activity: _____ Lecture _____ Research _____

Primary Site of Activity: _____
(select all that apply) Main Campus – 5500 Campanile Drive, San Diego, CA 92182
Imperial Valley Campus – 720 Herber Ave, Calexico, CA 92231
Other (provide address) – _____

Subject/Field Code & Description of Activity

Code # _____ Description _____

Program Dates: _____ to _____ Is there a possibility of extending the appointment? Yes No
(mm/dd/yyyy) Start Date End Date

Requested Category (check one)	Description of Activity	Min. Degree Required	Min. Program Duration	Max. Program Duration
<input type="checkbox"/> Professor	Engage in teaching and lecturing	Bachelor's	3 weeks	5 years
<input type="checkbox"/> Research Scholar	Engage in research	Bachelor's	3 weeks	5 years
<input type="checkbox"/> Short-Term Scholar*	Engage in lecturing, observing, consulting, training, or demonstrating special skills	Bachelor's	1 day	6 months
<input type="checkbox"/> J-1 Student Intern (Graduate Student)**	Engage in structured and guided work-based training and internship programs	Bachelor's	3 weeks	1 year
<input type="checkbox"/> J-1 Student Intern (Undergraduate Student)**	Engage in structured and guided work-based training and internship programs	Enrolled in a Bachelor's program	3 weeks	1 year

*If the scholar wishes to return in this category, they must wait six (6) months before beginning a new Short-Term scholar program.

**Must work a minimum of 32 hours per week. If program is less than 6 months, an evaluation must be completed. If the Student Intern's program is for 6 months or more, a mid-point evaluation and a final evaluation must be completed by the SDSU Faculty Mentor.

Section 3: Financial Support

Proof of financial support is required for the entire duration of the J-1 scholar's program. The minimum amount of funding required is as follows:

J Type	Minimum Amount of Financial Support Required
J-1 Research Scholar, Professor, or Short-Term Scholar	\$2,400 per month
J-1 Student Intern (Graduate Student Abroad)	\$2,207 per month
J-1 Student Intern (Undergraduate Student Abroad)	\$2,012 per month
J-2 spouse	\$800 per month
J-2 child (under 21 years old)	\$400 per month per child

Please indicate the source(s) of funding by checking the appropriate box and filling in the amount of funding for each. Evidence of the funding must be provided in the form of official letters, bank statements, etc. **The evidence must be in English and in US dollars.** If the document is not in English, it must be translated. Additionally, if the funding amounts are not in US dollars, a printout of the currency conversion must be included with the evidence.

Source of Funding	Amount (in US dollars)
San Diego State University	\$
SDSU Research Foundation	\$
Exchange Visitor's Government	\$
All Other Organizations Name of Organization(s): _____ _____	\$
Personal Funds	\$

TOTAL AMOUNT \$