

**RANGE ELEVATION FOR TEMPORARY FACULTY  
PROCESS TIMELINE AY 2023/2024**

<b>WED, JAN 31, 2024</b>	Faculty Advancement and Student Success (FASS) directly notifies lecturers eligible for range elevation and begins creating cases in Interfolio. Department/School Coordinator or College Range Elevation Representative updates Interfolio with the names of range elevation peer review committee members.
<b>FRI, MAR 1, 2024</b>	<b>Deadline for application submission.</b>
<b>FRI, MAR 22, 2024</b>	Deadline for <b>department/school peer review committee</b> <u>AND</u> <b>department chair/school director</b> to upload recommendations to Interfolio.
<b>FRI, APR 12, 2024</b>	<b>Deadline for deans</b> to upload recommendation to Interfolio.
<b>FRI, MAY 10, 2024</b>	AVPFASS provides outcome letters to faculty via Interfolio.
<b>WED, MAY 15, 2024</b>	Award letters to be filed in official Personnel Action Files.
<b>MON, AUG 19, 2024</b>	Deadline for faculty to submit range elevation appeal to FASS.
<b>SEPTEMBER 2024</b>	Range Elevation Hearing Panel convenes.
<b>OCTOBER 2024</b>	Range Elevation Hearing Panel communicates final appeal decision to FASS.